**NOMINATION FORM**

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| --- | --- |
| Company Name |  |
| Address |  |
| Website |  |
| Business Activity |  |
| Contact  |  |
| Position |  |
| Telephone |  |
| Email |  |
| Trading Since (mm/yyyy) |  |
| How many people do you currently employ(how many are apprentices)? |  |
| What is your annual turnover? | 15/16: £ | 16/17: £ | 17/18: £ |
| How many people were employed(how many were apprentices)? | 15/16: | 16/17: | 17/18: |

Please answer the questions below (no more than 500 words per question). Provide enough information to enable the

judging panel to form a clear picture of your organisation. Use the space below to provide a summary of the business

journey and key highlights (no more than 800 words).

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| **Commercial Development** **of the Year** | This award recognises a commercial development that has invested, commenced on site or has completed a new quality/innovative scheme in Knowsley within the last 12 months. The award is open to all commercial developers and businesses expanding their own sites. It can include projects that are new build, refurbishment, or are transformative. **In shortlisting Judges will consider:-*** Evidence of the benefits of the project, eg. Quality, choice, design, innovation, sustainability, environmental etc.
* The scheme must have been promoted, commenced or completed during the last 12 months (but does not need to be complete).
* Evidence of how the scheme has helped/will help to promote Knowsley as a ‘Place to live, work, visit and invest’
* A scheme(s) that has/will deliver real change to an area, or provide employment opportunities for local residents
* Social value eg. Apprenticeships (created/sustained), supporting young people into work, use of local suppliers, use of local skills/labour, bringing other businesses into the supply chain, community engagement/involvement, improved amenities
* Before and after photographs
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| If the development is complete provide an overview of the project (including number of units occupied, size and tenure, total cost, location and target group if appropriate). Or, if the development is nearing completion provide details (as shown above) with occupancy rates to date. How has it been promoted and what benefits will the project bring to Knowsley? |
| How has/will the scheme help to enhance and contribute towards the Place Strategy for Knowsley? |
| How has/will design, quality, sustainability and innovation be incorporated into the development? |
| What other benefits have been/will be delivered? E.g. Employment outcomes, social value, energy efficiency measures, business rates yield? |
| What contribution do you consider the business has made to the borough of Knowsley over the last year? E.g. The economy, workforce, residents, education (for example working with schools, colleges, community groups, work placements etc).Economy:Workforce:Residents: Education:Local Supply Chain: |
| How has your business helped to raise the profile of Knowsley as a ‘Place to live, work, visit and invest’? How will you continue to do so in the future? |
| What makes this development stand out from the crowd? Include before and after photographs/artist impressions. |
| Total value of investment in the last 12 months. |

**Why Enter?**

Celebrate your business success and achievements. Entering these awards can offer many benefits for your business, including the opportunity to showcase your business and prove to your customers and suppliers how successful you are, opening doors to new opportunities. Not to mention FREE publicity.

**Who Should Enter?**

Nominations are welcome in relation to individuals and businesses based in the borough of Knowsley. Some categories are open to businesses, developers or partners who have made a significant beneficial investment in Knowsley during the last 12 months. Applicants can self-nominate or if you have been impressed by someone else’s performance and feel they deserve wider recognition you can nominate on their behalf (please check they are happy to have their name put forward).

**How to Enter**

It is free to submit a nomination to the Business Awards. Simply choose the category or categories most suitable for your business achievements (maximum 3 categories), complete the relevant nomination form/s and send via email to irene.johnson@knowsleygrowthhub.co.uk, alternatively post to Irene Johnson, Knowsley Growth Hub, 1st floor Yorkon Building, Archway Road, Huyton L36 9FB. Telephone no. 0151 443 2262. Before and after images can be included for building/refurbishment projects.

**Closing Date**

The closing date for nominations is Friday 07th September 2018.

**Confidentiality**

Financial information will be treated in the strictest of confidence and will not be disclosed to anyone, other than the panel of judges.

**Shortlist**

**Judges will consider the shortlist based on written submissions, applications need to be accurate and provide enough detail for the judges to gain an insight into the business.** Successful applicants will be informed week commencing 24th September 2018.

**Filming**

For all shortlisted companies, a short film will be produced relating to your entry. This will be showcased at the awards ceremony. By submitting a nomination you agree to be filmed as part of the awards process. Filming will commence late September/early October 2018.

**The Awards Ceremony**

The winners of each category will be announced at a prestigious dinner and awards ceremony held at the spectacular grand marquee in the grounds of Knowsley Safari Park on Thursday 22nd November 2018.